

Glasgow Kelvin College

Finance and Resources Committee – 26 November 2024

Procurement Strategy and Action Plan 2022–2025

Report by Vice Principal Operations and Procurement Manager

1. Introduction and Purpose

The purpose of this report is to seek Finance and Resources Committee endorsement for the updated College Procurement Strategy and Action Plan 2022–2025. This will then be presented to the Board of Management in December for approval.

As members will be aware, the College has a legislative requirement to publish and maintain a Procurement Strategy under the Procurement Reform (Scotland) Act 2014. The Procurement Strategy and Action Plan 2022-25 is attached at [Appendix 1](#) to this report and seeks to outline a framework for College procurement activities in order to support strategic objectives and outcomes.

2. Procurement Strategy and Action Plan 2022–2025

In December 2022 the Board of Management approved the Procurement Strategy and Action Plan 2022-2024. This document effectively updates that Strategy and Action Plan for another year to 2025. A full refresh will be prepared when the final position in relation to Glasgow Colleges Regional Board is known.

The main changes to the existing strategy since being previously approved by the Board of Management are provided for members' information below. These are highlighted in **yellow** in the Strategy and **green** in the Action Plan:

- Section 5 of the strategy has been updated to the Regional strategic procurement objectives;
- Section 6.6 has been updated to reflect additional sustainable procurement duty activities; and
- Section 8.2 of the strategy has been updated to demonstrate progress made against objectives and any forthcoming actions expected to be achieved in the period covered by the Action Plan.

3. Resource Implications

Effective implementation of the Procurement Strategy and Action Plan 2022–2025 will allow the College to operate its procurement function within a designated framework, resulting in efficiency savings and will, in turn, contribute to the long-term sustainability of the College.

4. Impact on Students

There are no negative impact on students identified as a consequence of anything within this report.

5. Equality Impact

No negative impacts on people with protected characteristics have been identified as a consequence of this report.

6. Risk and Assurance

Risks associated with procurement activity will be mitigated and monitored in line with the College and departmental/functional Risk Registers.

7. Data Protection

There are no data protection issues identified as a consequence of this report.

8. Environmental and Sustainability

There are no Environmental and Sustainability implications arising as a consequence of this report.

9. Recommendations

Members of the Board of Management are recommended to:

- i) note the contents of this report and its Appendix;
- ii) approve the Procurement Strategy and Action Plan 2022-2025 included at **Appendix 1** to this report; and
- iii) note that more detailed revision of this Strategy will take place when a final decision has been made in relation to the Regional College structure.

10. Further Information

Members can obtain further information on the contents of this report from Jeanette Evans, Vice Principal – Operations, jevans@glasgowkelvin.ac.uk or Alice Ng, Procurement Manager ang@glasgowkelvin.ac.uk

JE/AN
November 2024